



Save the Children

VOTING MANUAL FOR TEACHERS

The Kiwi Kids Vote online portal allows you to run the election in your classroom: create classes, create class online voting codes, print ballot slips, watch voting turnout. *Important to note, votes are anonymous.*

For any support contact education@scnz.org.nz

SIGNING IN

- Open the sign-in page, enter your school email, and pick your election in the dropdown- Kiwi Kids Vote.
- Enter the following details:
 - Your Name
 - Your email address
 - School name
 - School address
 - Class name and year group
- A validation link will be sent to your email. Please click the link to proceed to the Kiwi Kids Vote 2026 election. You will need to repeat this step each time you login.
- Fill in your profile: name, school, and region. The school link lets you create booths later.

CLASSES AND BALLOT SLIPS

- Create a class (name + year level). The year level sets the age band used in anonymous results.
- A code is created for each student that can be accessed via a link or QR code that each student can use to access their individual vote.
- Children vote at kiwikidsvote.nz/vote — scan the QR or type the code.
- If you prefer, Print ballot slips — one per child plus spares. Each slip carries a QR link and a typed code (ABC-D23). A code votes once only.
- Demographic data for each child is collected, however no personal identifying data such as their names, home address, phone number or email is requested.



WHAT CHILDREN SEE

- A short wizard: welcome → answer questions to share data about who is voting - pick their candidate → answer two questions (typing or hold-to-talk) → review → Vote.
- Candidate cards show the candidates name, their favourite colour and a portrait photo.
- Click 'Tell me more' to find out more about each candidate.
- Vote for chosen candidate.
- Answer two questions
 - Why did you vote for your candidate?
 - What would you like the next Prime Minister of New Zealand to do to make Aotearoa a better place for children?
- Click 'Turn on Talking' if you wish to record your answer, please note this feature only works in certain browsers. Or, just type in the text box.
- After voting: confetti and a thank-you. Voting takes around 5 minutes.

TURNOUT

- The class list shows how many slips were used — counts the votes only, and does not show names of voters.

BOOTHS (OPTIONAL)

- If your school runs a supervised voting booth (library, hall):
 - Your school must be linked on your profile first — without it you get a hint to create the form.
 - Create the booth from your teacher area; it is stamped as managed by you.
 - Only teachers can create the pairing codes (PAIR-XXXXXX, single-use, 48 hours). Type the code on the booth device at /booth/pair.

DEMO RUN

- Your teacher area links to the demo area for your election — a full practice run with demo ballots that are not counted so will not impact the final vote count. The DEMO is perfect for demonstrating the voting process to the class. Demo screens carry a striped "DEMO" bar; live voting does not have the DEMO banner up the top.